



City of Clayton
10 North Bemiston Avenue
Clayton, Missouri 63105
(314) 290-8453 FAX: (314) 863-0296

APPLICATION FOR SITE PLAN REVIEW

(please type or print)

THE FOLLOWING ARE REQUIRED:

- ALL APPLICABLE SECTIONS OF THIS APPLICATION MUST BE COMPLETED
- PROPERTY OWNER'S SIGNATURE IS REQUIRED
- APPLICATION MUST BE CONSISTENT WITH SUBMITTED MATERIALS
- 11 SETS OF SIGNED & SEALED DRAWINGS, \$250 APPLICATION FEE, \$450 LANDSCAPE REVIEW DEPOSIT AND \$300 STORM WATER POLLUTION PREVENTION PLAN (SWPPP) REVIEW DEPOSIT MUST ACCOMPANY THIS APPLICATION
- APPLICATION AND PLANS MUST BE SUBMITTED AT LEAST FOURTEEN (14) DAYS PRIOR TO THE MEETING
- PHOTOGRAPH OF PROPERTY (FRONT ELEVATION-11 COPIES)

Address of Project: _____

Project Description: _____

PART A: PARTIES OF INTEREST

The full legal names of owner (partnership, incorporation, etc.), applicant, agent, architect, landscape architect, planner, engineer and/or manager are required. Please provide a primary contact person.

Name of Owner(s) : _____

Complete Address (include zip code): _____

Phone Number (include area code): _____

Name of Applicant: _____

Complete Address (include zip code): _____

Phone Number (include area code) and E-mail: _____

Interest in Property: _____

Name of Applicant's Agent - if different from above: _____

Complete Address (include zip code) : _____

Phone Number and E-mail: _____

Name of Architect, Landscape Architect, Planner or Engineer:

Name/Position: _____

Complete Address (include zip code): _____

Phone Number and E-mail: _____

PART B: SITE DESCRIPTION

Legal Address of Property: _____

Lot Number: _____ *Block Number:* _____ *Locator Number:* _____

Current Zoning: _____ Overlay or Urban Design District (If applicable): _____

Current Use of Site: _____

PART C: PROPOSED PROJECT

Briefly describe the project and intended use: _____

Project Type: Residential _____ Commercial _____ Mixed-Use _____

Is the intended use: Permitted _____ Conditional _____

Is this part of a Planned Unit Development (PUD)? Yes _____ No _____

Will there be any dwelling units in the project? Yes _____ No _____

If yes, number of units: _____

PART D: SITE DEVELOPMENT

Total Square Footage of Site: _____ Total Square Footage of Building(s): _____

Floor Area Ratio (FAR) [for commercial or mixed-use project] _____

Total Lot Impervious Coverage Percentage—Existing: _____ Proposed: _____

Building(s) Height: _____ How was height determined? _____

Number of Floors: _____

Describe Stormwater Mitigation: _____

Stormwater Differential Runoff Calculations—Existing: _____ CFS

Proposed: _____ CFS Differential Runoff: _____ CFS

Total Number of Proposed Off-Street Parking Spaces: _____

Location of Proposed Parking: _____

Describe any amenities to be provided: _____

PART E: LAND DISTURBANCE

Check one of the three boxes below that accurately describes the proposed land disturbance associated with this application:

- ☐ **Site Less Than 5,000 SF:** A Land Disturbance Permit and Storm Water Pollution Prevention Plan (SWPPP) are not required for sites with proposed land disturbance activities in an area less than 5,000 SF. Erosion and sediment control measures shall be provided as directed by the City's Public Works Department.
- ☐ **Site Less Than One Acre but Equal to or Greater Than 5,000 SF:** A Storm Water Pollution Prevention Plan (SWPPP) is required for all sites with proposed land disturbance activities of an area greater than 5,000 SF. The SWPPP shall be separate from other site plan sheets. Refer to the Site Plan Review Checklist for requirements.
- ☐ **Site Equal to or Greater Than One Acre:** A Land Disturbance Permit is required for all sites with proposed land disturbance activities in an area greater than 1 acre (43,560 SF). This is a separate permit that is required in addition to any other City permits. Application and information regarding a Land Disturbance Permit can be obtained from the Public Works Department.

PART F: LANDSCAPE PLAN

Are trees and/or evergreens to be removed? Yes _____ No _____

If yes, number of trees _____ Caliper inches (total) _____

Number of evergreens _____

New trees/evergreens proposed: Number of trees _____ Caliper inches (total) _____

Number of evergreens _____ (1:1 replacement required)

For Commercial or Mixed-use Projects Only: Provide a tabulation/breakdown of the total square footage of the site and what percentage and amount of square footage will be reserved for commercial space, residential, off-street parking, open spaces, parks, etc.

<u>Intended Use:</u>	<u>Square Footage</u>	<u>Percentage</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PART G: SIGNATURES-(FULL LEGAL NAME REQUIRED)

Name of Applicant (Please Print) _____

Signature of Applicant (Required): _____ *Date:* _____

Title: _____

Relation to Property Owner/Interest in Property: _____

Name of Property Owner (Please Print) _____

Signature of Property Owner (Required): _____ *Date:* _____